

PMHA Update on the Coronavirus (COVID-19)

August 10, 2021



The Portage Metropolitan Housing Authority (PMHA) cares about the health and wellness of our residents, staff, and partners. To ensure that we are taking the necessary precautions regarding the Coronavirus (COVID-19), we are monitoring information provided by our local public health officials and the Center for Disease Control (CDC). We will provide periodic agency updates or status changes at www.portagehousing.org as more information

becomes available.

The PMHA office is open for business; however, walk-ins are not permitted. We encourage you to use the phone as the first point of contact. Paperwork, payments (rent, repayments towards debts, etc.) and other documentation should be placed in the drop slot located at the main entrance to the PMHA office.

Portage County Health District (PCHD): COVID Vaccine

Portage County Health District (PCHD) is no longer taking registrations to be placed on a vaccine appointment list. PCHD is utilizing the Ohio Department of Health Vaccine Management Scheduling System. To set up an appointment to get the vaccine, visit www.gettheshot.coronavirus.ohio.gov/

Portage County pharmacies that are COVID-19 vaccine providers can be found at <https://coronavirus.ohio.gov/wps/portal/gov/covid-19/dashboards/covid-19-vaccine/covid-19-vaccine-provider-dashboard> Please contact these pharmacies directly for more information.

Current PMHA Status

- **No Walk-ins.** The PMHA office is open for appointments only. Virtual appointments and telephone appointments are also available. Walk-ins are not permitted.
- **Recertifications.** Recertifications will be completed through mail and email.

PORTAGE METROPOLITAN HOUSING AUTHORITY
2832 State Route 59, Ravenna, OH 44266

Phone: (330) 297-1489 | Fax: (330) 297-6295 | E-mail: info@portagehousing.org | www.portagehousing.org



- **Work Order Requests.** Maintenance staff will complete all work orders. Maintenance staff must wear face coverings while completing work in units. While we are completing work orders in your unit, we ask that you either leave the unit or separate yourselves from staff by being in another room in order to limit person to person contact.
- **Cleaning.** We are increasing the frequency and scope of cleaning that occurs in the common areas at properties and also at our office.
- **Public Housing Rent Payments and Debt Payments.** Program participants are asked to submit any payments (rent, debt, etc.) to the housing authority using the online payment portal available through our website. We are working towards transition to all online payments however, until further notice, you can continue to pay rent using the drop box located at the entrance to our office or via mail.
- **Community Rooms Closed.** All PMHA Community Rooms are closed.
- **Limit Visitors.** Please limit visitors to your residence and the building to those that are essential for health and safety reasons.
- **Limit Groups.** Please limit group interactions in common areas such as the lobbies and including outside of the buildings as much as possible, avoid groups of 10 or more.
- **Turning In Paperwork.** Paperwork that is being returned to the office can be left in the drop box outside of the main office. Please write who the paperwork needs to be delivered to before placing it in the box. Forms are available at www.portagehousing.org
- **Facial Coverings.** Due to Portage County's substantial transmission rate for COVID-19, the CDC has recommended masks for the vaccinated and unvaccinated indoors and at crowded outdoor events. Face coverings are to be worn in common areas of properties owned and operated by the Portage Metropolitan Housing Authority, including hallways, elevators, stairways, lobbies, laundry rooms and community rooms. Residents will not be required to wear face coverings within their home however, you will need to leave the room in which maintenance staff is working. PMHA staff and residents are to wear face coverings during any face-to-face contact (appointments, home visits, etc.) and maintain social distancing guidelines. *If you need face coverings, please contact our office at (330) 297-1489.*
- **Call or Email First.** Please utilize telephone or email as the first line of communication. If you have a question, please call or email our staff. If you are

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unsure who you should contact, please call our office (330.297.1489) so that the Receptionist can connect you with the appropriate person. There is also a staff directory available at www.portagehousing.org

- Please remember, if you are displaying signs of COVID-19 (fever, cough, etc.), please avoid contact with others and stay home.

Fact Sheets

To learn more about how to stay healthy and protect yourself and others, please follow the guidance provided by the CDC using the links that follows.

Facts About COVID-19

<https://www.cdc.gov/coronavirus/2019-ncov/about/share-facts-h.pdf>

What you Need to Know

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet.pdf>

Symptoms of COVID 19

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID19-symptoms.pdf>

What to do If You Are Sick

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/sick-with-2019-nCoV-fact-sheet.pdf>

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