



# Portage Metropolitan Housing Authority

## Scope of Work

### Paint Scope

#### Site Location:

**Eastowne Manor – 777 Eastowne Drive and Etna House 219 ½ W. Main St,  
Ravenna (All 1 BR)**

#### Eastowne Manor:

**Unit 103      Unit 116  
Unit 111      Unit 204  
Unit 113      Unit 211  
Unit 114      Unit 302  
Unit 115**

#### Etna House:

**Unit 200**

The following is the outline of the project to be completed at the above-named site:

### Overall project Notes:

1. Water, power, and restroom facilities are available on site.
2. All debris disposal is the responsibility of the contractor.
3. Bidding contractors must view site to evaluate conditions.
4. Contractor is responsible for bidding based on necessary labor, means and methods of construction, and all requirements to complete the scope of work.
5. Measurements given are approximate. Contractor shall take accurate measurements to ensure that the quote given is accurate.
6. Walk-throughs will be available **the Week of May 4th - May 8th. Please call to confirm a scheduled time.**
7. Bids must be submitted as soon as possible, but no later than **May 16th, 2026**
8. **Work to begin within two weeks of Bid being awarded.**

### Patchwork Specifications

1. All holes (nail holes, dings, and other wall damage) are to be addressed prior to painting.
2. Existing paint runs and other cosmetic issues must be addressed prior to painting.
3. Walls that need to be patched must be patched, finished, and primed before painting.
4. Paint all walls with two (2) coats of agency-supplied Super Paint (Repose Gray, satin sheen). Paint cannot be sprayed.
5. All ceilings are to be painted with one (1) coat of agency-supplied Super Paint (Ceiling white, flat sheen).

6. Drop clothes, etc. must be used to protect the tenant's property as well as PMHA's property.

**Contractor (or subcontractor) must agree to the following:**

- a) Contractor (or subcontractor) shall not to smoke near the site as all Public Housing sites are Smoke Free. b) Contractor (or subcontractor) must agree to the Drug Free policy.
- c) Contractor agrees to hold harmless the PMHA for any injuries or accidents suffered as a result of his own negligence or poor judgment of its employees in the execution of their work and additionally agrees to assume those obligations and liabilities customarily assumed by one holding a position as an Independent Contractor (Subcontractor).
- d) Contractor agrees to contact the PMHA, in advance, if a completion date cannot be met.
- e) Contractor hereby agrees that it is an Equal Opportunity Employer and all employees are hired without regard to their race, color, age, creed, sex, handicap or national origin.

**\*This is a Davis Bacon/Prevailing Wage project and will be subject to Portage County, Ohio Davis Bacon Residential wage rates (See included wage decision. Wage Rates are subject to change based on classification, and if additional classifications are required).\* Contractor is responsible for all permits, inspections, and licensing.**

All questions about this project should be directed to:

Lee Lovejoy

Office: (330) 297-1489 Ext. 208

Cell: (234) 973-9289

Email: [llovejoy@portagehousing.org](mailto:llovejoy@portagehousing.org)