



# Portage Metropolitan Housing Authority

August 21, 2025

## Scope of Work

### Paint Scope

#### Site Location:

Ravenna Woods

616-646 Harvest Drive

Ravenna, Ohio 44266

**Unit 623 – 2 BR**

**Unit 627 – 3 BR**

**Unit 628 – 2 BR**

**Unit 629 – 2 BR**

**Unit 632 – 2BR**

**Unit 635 – 2 BR**

**Unit 640 – 3 BR**

**Unit 634- 2 BR**

**Unit 638 - 3 BR**

The following is the outline of the project to be completed at the above-named site:

### Overall project Notes:

1. Water, power, and restroom facilities are available on site.
2. All debris disposal is the responsibility of the contractor.
3. Bidding contractors must view site to evaluate conditions.
4. Contractor is responsible for bidding based on necessary labor, means and methods of construction, and all requirements to complete the scope of work.
5. Measurements given are approximate. Contractor shall take accurate measurements to ensure that the quote given is accurate.
6. Walk throughs will be available **the week of May 4th - May 8th. Please call to confirm a scheduled time.**
7. Bids must be submitted as soon as possible, but no later than **May 16th, 2026.**

### Patchwork Specifications

1. All holes (nail holes, dings, and other wall damage) are to be addressed prior to painting.
2. Existing paint runs and other cosmetic issues must be addressed prior to painting.
3. Walls that need to be patched must be patched, finished, and primed before painting.
4. Paint all walls with two (2) coats of agency-supplied Super Paint (Repose Gray, satin sheen). Paint cannot be sprayed.
5. All ceilings are to be painted with one (1) coat of agency-supplied Super Paint (Ceiling white, flat sheen).
6. Drop clothes, etc. must be used to protect the tenants property as well as PMHA's.

**Door Specifications:**

1. Fill all gouges, holes, and chips with wood filler. Sand, and prime.
2. Paint all doors and casing (both sides) with agency supplied urethane enamel paint.
  - a. Hardware is to be removed prior to priming and/or painting.

**Contractor (or subcontractor) must agree to the following:**

- a) Contractor (or subcontractor) shall not to smoke near the site as all Public Housing sites are Smoke Free. b) Contractor (or subcontractor) must agree to the Drug Free policy.
- c) Contractor agrees to hold harmless the PMHA for any injuries or accidents suffered as a result of his own negligence or poor judgment of its employees in the execution of their work and additionally agrees to assume those obligations and liabilities customarily assumed by one holding a position as an Independent Contractor (Subcontractor).
- d) Contractor agrees to contact the PMHA, in advance, if a completion date cannot be met.
- e) Contractor hereby agrees that it is an Equal Opportunity Employer and all employees are hired without regard to their race, color, age, creed, sex, handicap or national origin.

**\*This is a Davis Bacon/Prevailing Wage project and will be subject to Portage County, Ohio Davis Bacon Residential wage rates (See included wage decision. Wage Rates are subject to change based on classification, and if additional classifications are required).\*** **Contractor is responsible for all permits, inspections, and licensing.**

All questions about this project should be directed to:

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